

**Minutes of
Calgary Science School Society, Board of Directors Meeting
Nov 4, 2008, at the Calgary Science School**

Board Members Present: Dave Robinson (Chairman), Tom Collins (Vice Chair), Torben Bech-Hansen, Lorraine Chan (Chair of the Finance Committee), Catherine Cook, Stephanie Davis, Mark Huizinga, Jeff Parker, Debra Pylypiw, Jackie Stewart, Norm Vaughan.

Board Members Absent: Tim Edwards, Shannon Hayes, Harold Lemieux and Anne Tingle.

Staff Present: Gordon Welch (Superintendent), Darrell Lonsberry (Assistant Principal), Phil Butterfield (Assistant Principal), Shelley Robinson (Assistant Principal), Myra Penberthy (Secretary Treasurer).

Guests Present: Cheryl Lemieux, Lori Wilhelm-Einsporn.

Dave Robinson called the meeting to order at 5:33 p.m.

Motion 5.08 by Lorraine Chan,
 THAT the agenda be approved.

Carried

Motion 6.08 by Jeff Parker,
 THAT the minutes of the Sept 23, 2008 board meeting are approved.

Carried

Motion 7.08 by Torben Bech-Hansen,
 THAT Policy 4.01 Personnel & Employee Relations be amended.

Carried

Motion 8.08 by Stephanie Davis,
 THAT Policy 2.03 Role & Responsibility of the Board,

Policy 2.06 Policy Development,
Policy 3.03 Budget,
Policy 3.04 Fund Development and Fund Raising,
Policy 4.03 Role of Teacher,
Policy 4.04 Role of the Secretary-Treasurer,
Policy 4.05 Role of the Superintendent,
and Policy 4.07 Volunteers,

be given first reading.

Carried

Motion 9.08 by Lorraine Chan,

THAT the Board waive the waiting period for a second reading.

Carried unanimously

Motion 10.08 by Torben-Bech Hansen,

THAT the Board approves the second reading of Policies 2.03 to 4.07 as presented.

Carried

- The Finance Committee will review Policy 4.04 Role of the Secretary-Treasurer at a later date.
- School operations will look into the Code of Conduct of the Volunteers Policy 4.07.
- School operations will review the teacher's contract for conflict of interest.

Carried

The charter renewal draft was presented by Debra Pylypiw and Shelley Robinson.

- The mission statement of the Calgary Science School charter was amended.
- Reference to the Outdoor Activity Centre to be included in the Charter document.
- The board decided to stay with Technology versus ICT language.

Gordon Welch gave thanks and recognition to Dr. Shelley Robinson on her tremendous effort in wording and formatting the Charter.

Motion 11.08 by Debra Pylypiw,

THAT the Board approves the Charter Renewal Agreement as discussed and amended. Furthermore, that the Agreement and supporting documents be forwarded to the Minister for Approval.

Carried (Board Member Parker voted against the motion)

- The Board of Directors may discuss the name of the school at a later date.
- Once we have the Charter Agreement approved we will need to establish a process for communicating the charter to parents and the school community.
- It is important to give clear direction to the communications committee, who we are and what we do.

Chair Report

- Torben Bech-Hansen attended the Calgary caucus of The Alberta Association of Public Charter schools, on October 17, 2008.
- Bill McGregor addressed permanence of charter schools.
- Two questions emerged:
 1. What kind of interactions had occurred between charter schools and the main school boards and schools?
 2. There was a question if we could streamline charter boards because there are so many for Alberta Education to address. The TAAPSC will be discussing this concern and consider whether and how this might be addressed.

REPORT	PRESENTER	SYNOPSIS
Superintendent's Report	Gordon Welch	Attached

- Meeting dates for November 25th, December 9th, January 9th & 10th retreat.
- Proposed dates for the rest of the year to be discussed at the AGM.

REPORT	PRESENTER	SYNOPSIS
Principal's Report	Darrell Lonsberry	Attached

REPORT	PRESENTER	SYNOPSIS
Secretary Treasurer's Report	Myra Penberthy	Attached

Motion 12.08 by Torben Bech-Hansen

THAT the draft financial reports for September 2008, be accepted as received.

Carried

Report from School Council

Presented by Cheryl Lemieux

- Lots of energy and discussion regarding the role of Parent Council.
- Advisory group to school administration, voice of the parents, and role of parent council.
- How the parent council can contribute towards building a school community.
- Continuing to develop a knowledge bank of parental skills, which can be accessed for outdoor education and other programs.
- Parental feedback regarding student led conferences.
- Looking at a traffic control strategy.
- Support for Indoor Activity Centre.
- Parent Handbook review.
- Fundraising.

Governance Committee.

- No report.

School Operations Committee

- By Debra Pylypiw
- Look at code of conduct for volunteers, teacher conflict of interest.
- Succession committees.
- Looking for new members to join from the board.

Finance Committee Report

- Presented by Catherine Cook
- The committee met and reviewed the financial statements for September 2008.
- Computer lease to be treated as an operating lease.

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- GAAP vs. Alberta Education discussion.
- Computer costs vs. budget for the next 5 years to be reviewed in the new year.

After the AGM we will be having a short meeting to address the PAT's, and the AERR report.

Motion 13.08 by Lorraine Chan.

THAT the board moves to in camera.

Carried

Motion 14.08 by Torben Bech-Hansen

THAT the board comes out of in camera.

Carried

Motion 15.08 by Catherine Cook.

THAT the meeting terminates at 8:34 p.m.

Carried

Dave Robinson, Chairman