

**Minutes of
Calgary Science School Society, Board of Directors Meeting
Sept 23, 2008, at the Calgary Science School**

Board Members Present: Dave Robinson (Chairman), Tom Collins (Vice Chair), Torben Bech-Hansen, Catherine Cook, Stephanie Davis, Harold Lemieux, Jeff Parker, Debra Pylypiw, Jackie Stewart, Anne Tingle, Norm Vaughan.

Board Members Absent: Lorraine Chan (Treasurer), Tim Edwards, Shannon Hayes, Mark Huizinga.

Staff Present: Gordon Welch (Superintendent), Darrell Lonsberry (Assistant Principal), Phil Butterfield (Assistant Principal), Shelley Robinson (Assistant Principal), Myra Penberthy (Secretary Treasurer).

Special Guests: Tom Short, Lori Wilhelm, Cheryl Lemieux, Board Liaison.

Dave Robinson called the meeting to order at 5:40 p.m.

Motion 1.08 by Norm Vaughan,

THAT the agenda be approved as amended with an amendment for the Calgary Film Festival news.

Carried

Motion 2.08 by Ann Tingle,

THAT the minutes of the June 24, 2008 board meeting are approved.

Carried

Calgary Film Festival

- In the Calgary Film Festival there were two finalists from CSS, and one finalist won with a film on the Black Plague. The film was presented and congratulations were extended from the board to the successful filmmakers.

- Presentation of the opening day DVD.

Volunteer Security Clearance Guidelines

- Phil Butterfield presented a paper on Volunteer Security Clearance Guidelines with the intent of the preparation of a policy. A Parent Volunteer Registration Form was also included. Review and feedback were requested by the board with a final policy to be prepared by the School Operations committee. The intent is to present the policy for first reading next meeting.
- A vigorous discussion ensued.

Charter Renewal draft

- Introduced by Gordon Welch. The timeline for submission is prior to December 1, 2008. A lot of staff members have put in a lot of work getting the charter to reflect current practices. However, so many people provided input it lacked continuity and purpose. Shelley Robinson in consultation with Alberta Education put together a draft of our charter renewal document. The draft is to review and provide approval for a vision, mission and objectives. The goal is to bring the document to the October meeting for final approval.
- Recommendation by Gordon Welch to change the date of the October meeting to October 28, 2008 to give the committee time to finish the document. The chairman took a vote and the Board agreed to have the October meeting changed to the 28th.
- A vigorous discussion on the draft ensued.
- The board should provide succinct recommendations to Darrell, Debra and Shelley to help them in designing a Vision and Mission statement. Send emails to Debra with 3 “must haves” in the Vision statement by Monday September 29, 2008.
- Remove Science Alberta Foundation’s Mission statement portion of the principles on pg.12.
- Shelley Robinson presented future goals. The goals must be measurable.

Chair Report

- Summary of the Meeting the Minister of Education. It was a neutral meeting. Mainly a definition of process. The minister wants to “Make education more valuable for the stakeholders of Alberta.”

- Charter schools made passionate pleas for our position.
- The minister stated, "If there is no reason for us to release it we will release the Charter School Study".
- Letter asking us to change our school calendar, starting after Labor Day.

REPORT	PRESENTER	SYNOPSIS
Superintendent's Report	Gordon Welch	Attached

REPORT	PRESENTER	SYNOPSIS
Principal's Report	Darrell Lonsberry	Attached

REPORT	PRESENTER	SYNOPSIS
Secretary Treasurer's Report	Myra Penberthy	Attached

Motion 3.08 by Torben Bech-Hansen

THAT the draft financial reports for August 2008, be accepted as received.

Carried

Report from Parent Council

Presented by Cheryl Lemieux

- The election of Members occurred during the Parent Council AGM Sept 10, 2008.
- President: Leann Meronek, Vice President: Max Kaulback, Secretary: Wendy Baillie, Treasurer: Juergen Amft, Board Liaison: Cheryl Lemieux.
- Treasurer's Report: Balance \$1500.00, committed \$500.

Governance Committee.

- The governance committee met and had a very productive meeting.
- Board retreat is scheduled for Jan 9 & 10, 2008. Focus on Board Development. 80% board participation is required.

School Operations Committee

- By Debra Pylypiw
- Meeting before the next October meeting.

Finance Committee Report

- Presented by Catherine Cook
- Review technology sustainability fund request for October 2008.
- Capital Lease commitment of \$300,000; investigate accounting treatment by Alberta Education & auditors.

Communication / Outreach

By Jackie Stewart

- Rheana Fehr is our communications person at the school. She is doing a fabulous job.
- Outdoor Activity is nearing completion.
- Thursday Oct 9, 2008 at 11:00 am is the Grand Opening of the OAC.
- Invitation to Alana Long, Stephen Harper to attend.

Motion 4.08 by Torben Bech-Hansen.

 THAT the meeting terminates at 8:17 p.m.

Carried

Dave Robinson, Chairman